



St Petroc's C of E Primary School
Through God's love and lessons, we care, share and grow together.

ANTI-BULLYING POLICY

In our school our Christian vision shapes all we do

Our School Mission Statement

Through God's love and lessons, we care, share and grow together

Our School Vision

care, share, grow

Our School Values

Objectives of this policy

This policy outlines what St Petroc's C of E Primary School will do to prevent and tackle bullying. We are committed to developing an anti-bullying culture whereby no bullying, including between adults or adults and children and will be tolerated. This policy is closely linked to our behaviour and relationships policy.

Our diamond rules

Care for everybody and everything
Follow instructions with thought and care
Show good manners at all times

Definition of bullying

Bullying is "Behaviour by an individual or a group, usually repeated over time, that intentionally hurts another individual either physically or emotionally".

Types of bullying	
Verbal	name calling, calling people unkind names, verbal threats of violence
Physical	hitting, kicking, biting, pushing, tripping you up – anything that hurts you by touching you
Indirect	isolating someone, leaving them out, spreading rumours, threatening looks
Cyber / Online	social networking pictures, Whatsapp groups to encourage bullying, nasty text messages, filming people without permission, prank calls



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Our school community will

- Discuss, monitor and review our anti-bullying policy on a regular basis.
- Support all staff to promote positive relationships and identify and tackle bullying appropriately.
- Ensure that pupils are aware that all bullying concerns will be dealt with sensitively and effectively; that pupils feel safe to learn; and that pupils abide by the anti-bullying policy.
- Report back to parents/carers regarding their concerns on bullying and deal promptly with complaints. Parents/ carers in turn work with the school to uphold the anti-bullying policy.

Forms of bullying covered by this Policy

Bullying can happen to anyone. This policy covers all types of bullying including:

- Bullying related to race, religion or culture.
- Bullying related to learning difficulties or disability.
- Bullying related to appearance or health conditions.
- Bullying related to sexual orientation (homophobic bullying).
- Bullying of young carers or looked after children or otherwise related to home circumstances.
- Sexist, sexual and transphobic bullying.

Preventing, identifying and responding to bullying

The school will:

Work with staff and outside agencies to identify all forms of prejudice-driven bullying.

Actively provide systematic opportunities to develop pupil's social and emotional skills, including their resilience.

Consider all opportunities for addressing bullying including through the curriculum, displays, through peer support and through the School Council.

Train all staff including lunchtime staff to identify bullying and follow school policy and procedures on bullying, including recording incidents of bullying.



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Actively create "safe spaces" for vulnerable children and young people.

Use a variety of techniques to resolve the issues between those who bully and those who have been bullied.

Involvement of pupils

We will:

Regularly canvas children and young people's views on the extent and nature of bullying.

Ensure pupils know how to express worries and anxieties about bullying.

Ensure all pupils are aware of the range of sanctions which may be applied against those engaging in bullying.

Involve pupils in anti-bullying campaigns in schools.

Publicise the details of help-lines and websites.

Offer support to pupils who have been bullied and to those who are bullying in order to address the problems they have.

Liaison with parents and carers

We will:

Ensure that all parents / carers know who to contact if they are worried about bullying.

Ensure all parents know about our anti-bullying procedure and how to use it effectively.

Ensure all parents / carers know where to access independent advice about bullying. (see below)



Reviewed: November 2020
Next Review: November 2021



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ANTI-BULLYING POLICY

APPENDIX I

ST PETROC'S C OF E PRIMARY SCHOOL BULLYING INCIDENT RECORD

Date report filed: _____

Name of person reporting incident: _____

Details of person being bullied: _____

Location of incident: _____

Details of people involved

Name	Age	Gender	Ethnic origin	In care?	Role (assistant/witness/assistant/bystander/victim)	* Level of involvement

* 1 = very involved 2 = involved 3 = slightly involved 4= only indirectly involved

Details of incident (tick as appropriate)

- | | |
|---|--|
| <input type="checkbox"/> Physical aggression | <input type="checkbox"/> Damaging or taking possessions |
| <input type="checkbox"/> Deliberately excluding | <input type="checkbox"/> Threat |
| <input type="checkbox"/> Name calling/teasing | <input type="checkbox"/> Spreading nasty rumours/nasty notes |
| <input type="checkbox"/> Texting | <input type="checkbox"/> Extortion |
| <input type="checkbox"/> Other | |

Frequency and duration of bullying behaviour (tick as appropriate)

- | | |
|---|--|
| <input type="checkbox"/> Once or twice | <input type="checkbox"/> Persisting throughout 2 months |
| <input type="checkbox"/> Several times a week | <input type="checkbox"/> Persisting for more than a year |



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Other notes (including any relevant previous behaviour)

Check list

- checked for incidents involving same person
- follow up date set
- notified parents/carers
- action agreed with victim
- individual discussion with people involved
- action agreed with perpetrator
- Discussion with group of people involved
- Notes and other comments attached

Other action

- medical treatment required
- referred to other agencies
- Police involvement
- Specific report from staff attached

Details of action agreed with people involved (and parents/carers)

*

*

*

Completed by: _____

Date: _____

Checked by: _____

Date: _____



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Follow up review dates and interventions

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Outcomes of follow up and further actions taken

Has the bullying stopped? Yes/No



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APPENDIX II

ST PETROC'S C OF E PRIMARY SCHOOL ANTI-BULLYING INFORMATION FOR PUPILS

Is it bullying?

Bullying is someone who deliberately uses their power over you to make you feel bad. Bullying is not having a single argument or fight. It isn't saying something bad to someone once when angry.

Bullying goes on deliberately (on purpose) over a period of time

It is bullying if you feel hurt because individuals or groups are persistently:

It is if you feel hurt because individuals or groups are:

- calling you names;
- threatening you
- pressuring you to give money/possessions;
- hitting you
- damaging your possessions;
- spreading rumours about you or your family; or
- using text, email or webspace to write or say hurtful things (cyber bullying)

It is also bullying if you feel hurt because of things said about your ethnic background, religious faith, gender, disability, special educational need, appearance or issues in your family.

St Petroc's School does not tolerate bullying. This is what we do about bullying:

- make sure that the person being bullied is safe
- work to stop the bullying happening again; and
- provide support to the person being bullied and the bully

What should you do?

Talk to someone you trust and get them to help you take the right steps to stop the bullying.

If you feel you are being bullied:

- try to stay calm and look as confident as you can
- be firm and clear – look them in the eye and tell them to stop
- get away from the situation as quickly as possible; and
- tell an adult what has happened straight away or, if you do not feel comfortable telling an adult, tell another pupil.

If you have been bullied

- tell a teacher or another adult;
- tell your family;
- if you are scared to tell an adult on your own, ask a friend to go with you;
- keep on speaking until someone listens and does something to stop the bullying; and



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- don't blame yourself for what has happened

When you are talking to an adult about bullying be clear about

- what has happened to you;
- how often it has happened;
- who was involved;
- who saw what was happening;
- where it happened; and
- what you have done about it already.



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APPENDIX III

ST PETROC'S C OF E PRIMARY SCHOOL ANTI-BULLYING INFORMATION FOR PARENTS

Is it bullying?

It is if individuals or groups are persistently:

- calling your child names;
- threatening him/her
- pressuring your child to give someone money/possessions;
- hitting your child
- damaging your child's possessions;
- spreading rumours about your child or your family;
- using text, email or webspace to write or say hurtful things about your child (cyber bullying)

It is also bullying if your child feels hurt because of things said about their ethnic background, religious faith, gender, disability, special educational need, appearance or specific issues in your family.

What should you do if your child is being bullied?

Talk to school staff about the bullying. At St Petroc's School your first contact point to report concerns about bullying is the class teacher. Please phone to arrange an appointment on 01208 72526.

- It will help to sort out what action to take if you can bear in mind that the teacher may have no idea that your child is being bullied or may have heard conflicting accounts of an incident.
- Be as specific as possible about what your child says has happened; give dates, places and names of other pupils involved.
- Ask if there is anything you can do to help your child.
- Stay in touch with school; let us know if things improve as well as if problems continue.

What St Petroc's Primary School will do?

We do not tolerate bullying which includes children standing for up for themselves by retaliation. This is what we do about bullying:

- work to make sure that the person being bullied is safe;
- work to stop the bullying happening again;
- provide support to the person being bullied; and
- take actions to ensure that the person doing the bullying learns not to harm others.
- Record all incidents of bullying

Families who feel that their concerns are not being addressed appropriately might like to consider making an appointment to discuss the matter with the Head of School who will then:

- agree a course of action and
- agree follow up meeting(s) with parents to review concerns



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- appoint a member of staff to manage the case on a daily basis reporting directly to the Head of School.

APPENDIX IV

ST PETROC'S C OF E PRIMARY SCHOOL CYBER-BULLYING

Cyber-Bullying is a method of bullying which may be defined as:

The use of information and communications technology (ICT) particularly mobile phones and the internet, e.g. social networking sites such as Facebook and MSN Messenger, to deliberately upset someone.

The school has a responsibility to:

- inform children of this serious type of bullying
- point out the illegality of some aspects of Cyber-Bullying
- Keep children safe while using new technologies
- Provide and publicise different ways of reporting Cyber-Bullying
- Educate parents in how to better protect their children from the effects of Cyber-Bullying

In order to fulfill this responsibility, the school will:

- Teach internet safety in ICT lessons
- Conduct an annual "Safer Internet Week" in February to coincide with the National event. During this week, children will be taught the 5 S.M.A.R.T. rules when using the internet and mobile phones as produced by CHILDNET. These are:
 1. SAFE – not giving out personal information, such as your e-mail, phone number, name, home address, photo, etc.
 2. MEETING – not to meet people you have only been in touch with on-line.
 3. ACCEPTING – e-mail and IM messages or opening files, pictures or text from people you do not know or trust, this can lead to problems as they may contain viruses or nasty messages.
 4. RELIABLE – information on the internet may not be true or someone talking to you may be lying about their age or who they are
 5. TELL – your parents/carer or trusted adult if someone or something make you feel uncomfortable or worried or if you know of someone who is being bullied on-line.
- Regularly hold special assemblies to highlight the issue of Cyber-Bullying
- Signpost children and their parents to useful publications/websites for advice and support by means of the fortnightly school newsletter
- Invite the Police Schools Unit to deliver a lesson on internet safety to children in Years 5 and 6
- Give children opportunities to discuss any area of concern with a trusted adult

Should the school suspect that a pupil is a victim of Cyber-Bullying the Head of School would immediately inform parents and alert CEOP (Child Exploitation and Online Protection Agency). Should the Head Teacher deem it necessary, the school's usual child protection procedures would apply.



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All Cyber-Bullying incidents will be properly recorded and investigated in line with all other incidents of bullying.

APPENDIX V FOR PARENTS REPORTING INCIDENTS OF BULLYING

ST PETROCS'S C OF E PRIMARY SCHOOL BULLYING INCIDENT REPORT

Date report submitted to school: _____

Name of person reporting incident: _____

Name of person being bullied: _____

Date(s) of bullying incidents: _____

Location of bullying incidents: _____

What happened?



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Details of people involved

Name	Role (assistant/witness/ bystander/victim)	* Level of involvement

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Details of incident (tick as appropriate)

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|---|--|
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